

**Town of Amherst
Planning Commission Minutes
March 3, 2021**

A meeting of the Town of Amherst Planning Commission was called to order by Chairperson June Driskill on March 3, 2021, at 7:00 P.M. in the Public Meeting Room, County Administration Building at 153 Washington Street, Amherst, VA.

It was noted that a quorum was present as indicated below:

P	June Driskill	A	William Jones
A	Kevin Belcher	P	Anne Webster Day
P	Ted Finney	P	Clifford Hart
P	Janice N. Wheaton		

Town Manager Sara Carter and Clerk of Council Vicki Hunt, in her capacity as Secretary to the Commission, were present.

There being no one listed to speak on the citizen comment sign-in sheet or otherwise, no comments were made.

The minutes from the January 6, 2021, Commission meeting were approved on a motion by Mr. Hart, seconded by Ms. Day, and carried 5-0 according to the following:

June Driskill	Aye		Clifford Hart	Aye
Kevin Belcher	Absent		Anne Webster Day	Aye
Ted Finney	Aye		William Jones	Absent
Janice Wheaton	Aye			

Capital Improvement Program FY21-22

The Chair opened a duly advertised public hearing at 7:00 P.M., on the Town of Amherst FY21-22 Capital Improvement Program proposal that identifies acquisition, construction and improvement of town facilities, and acquisition of capital equipment, copies of which were distributed to the Commissioners.

There being no one present who wished to speak on the matter, the public hearing was closed at 7:02 PM.

After discussion and a report by Town Manager Carter, Ms. Day made a motion that was seconded by Mr. Hart to recommend that Town Council approve the Town of Amherst FY21-22 Capital Improvement Program proposal, as presented and recommended by staff.

The motion carried 4-1 according to the following:

June Driskill	Aye		Clifford Hart	Aye
Kevin Belcher	Absent		Anne Webster Day	Aye
Ted Finney	Aye		William Jones	Absent
Janice Wheaton	Nay			

Town Manager Carter reported that it is necessary to make updates to the Town of Amherst Comprehensive Plan approved April 12, 2017. After the report, it was the consensus of the Commission that only updates to numbers and maps, and an addition of sections for trails and parks and downtown revitalization be made to the plan, as recommended by staff.

There being no further business, the meeting adjourned at 7:21 PM on motion by Mr. Finney seconded by Ms. Day

June Driskill, Chairperson

Attest: _____
Secretary

FOR APPROVAL